

### Outpatient Clinic Director - Waterford, MI

Company: Rainbow Rehabilitation Centers

Location: Waterford, MI

Contact: Jennifer Griewahn

Email: [jennifer.griewahn@rainbowrehab.com](mailto:jennifer.griewahn@rainbowrehab.com)

Phone: 734.402.1035

Website: [Click to view](#)

Posted: January 14, 2021

Expires: February 14, 2021

Rainbow Rehabilitation Centers, Inc is looking for an Outpatient Clinic Director to manage our new clinic in Waterford, Michigan. The ideal candidate will be a Physical Therapist who is able to excel in Traumatic Brain Injury rehabilitation, acute outpatient diagnoses and general orthopedics. The Outpatient Clinic Director will be responsible for managing the day-to-day operational activities required to assure a safe and effective patient care environment in the assigned outpatient center(s) in addition this position will maintain a direct case load as determined by management. Ensuring that a high-quality patient care is given and that there is an economical and efficient performance. Monitors patient volumes, quality of care, and performance of staff to identify areas for improvement. Manages annual budget, develops and achieves desired performance goals, develops and implements center marketing strategies. Establish and sustain an environment that supports Rainbow's mission and core values

#### RESPONSIBILITIES – ESSENTIAL FUNCTIONS:

The following is not intended to be an exhaustive list of job functions, and this listing does not imply that these are the only duties to be performed by the Outpatient Clinic Director. The Outpatient Clinic Director is required to follow other instructions and perform other duties as assigned by management.

- Maintains direct case load as determined by management
- Obtains outpatient therapy referrals. Reviews available patient information related to outpatient therapy referrals, including disciplines required, to determine facility care needs. Assigns appropriate clinicians to outpatient referrals as needed.
- Actively markets program with local physicians and other referral sources.
- Maintains accountability for all clinical operations at the site.
- Maintains Medicare, AAAASF, CARF, and all other applicable compliance requirements, ensuring that site is "audit ready" at all times.
- Functions as both a marketing and business development leader for purpose of promoting this site and all of Rainbow.
- Provide a high quality of individualized patient care.
- Assists in the formulation of local strategic goals and objectives.
- Oversees all business/operational functions of the clinic including but not limited to insurance verification, registration, scheduling, documentation, etc.
- Assists clinicians in establishing immediate and long-term therapeutic goals, in setting priorities, and in developing plan of care.
- Provides an environment which fosters continuous quality improvement while maintaining high standards of patient care, integrity and cost effectiveness.
- Directs staff assignments in accordance with a review of caseloads. Monitors daily and weekly schedules and matches needs, abilities and territories to client load and clinicians' skills and ensures productivity standards are met.

Oversees all clinical and clinical support staff in provision of the direct care of the patient services, ensuring care and services are delivered appropriately. Supports personnel to assure optimum clinical processes, operational effectiveness and quality of care are achieved.

- Instructs and guides clinicians to promote more effective performance and delivery of quality of outpatient care services and is available at all times during operating hours to assist clinicians as appropriate.
- Oversees clinical staff to ensure staff assess and improve clinical processes, implement and maintain specialty programs and appropriately supervise clinical support staff.
- Acts as a liaison in the management communication and care coordination with all disciplines, physicians, patients and/or caregivers.
- Oversees Quality Improvement Process in the site and contributes data to the overall Quality Program as requested.
- Assists in screening and interviewing process of new clinical personnel and makes recommendations for employment of individuals. Oversees the operation of new organization personnel.
- Communicates/reviews/clarifies performance expectations regularly to staff and assists in providing ongoing feedback, coaching, and counseling on individual and group performance. Assists in determining education needs and requirements of staff.
- Assists with compliant resolution, risk management issues and guidance procedures, as needed.
- Participates in appropriate continuing education as requested and/or required by their immediate supervisor.
- Promotes Service Excellence - AIDET to all organization personnel.
- Responsible for the financial performance of the outpatient site.
- Travels locally to attend meetings and for marketing purposes.
- Other duties as assigned.

Apply: [https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=5eeb7790-aa8d-423a-89eb-fc53c8fca0f7&cclid=19000101\\_000001&lang=en\\_US](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=5eeb7790-aa8d-423a-89eb-fc53c8fca0f7&cclid=19000101_000001&lang=en_US)

APTA Michigan | 124 West Allegan Street | Suite 1900 | Lansing, Michigan 48933 USA

